



**TENDER DOCUMENTS**

**STITCHING LAB**

**NUTECH/SCM/Stitching Lab-2019/TD-024**

**NATIONAL UNIVERSITY OF TECHNOLOGY**

## **TENDER NOTICE**

**National University of Technology (NUTECH)**

**NUTECH/SCM/Stitching Lab-2019/TD-024**

Sealed bids are invited from Government / FBR Registered Firms for the establishment of Stitching Lab for NUTECH University.

1. Tender documents containing terms & conditions and detailed specifications of items can be downloaded from NUTECH website "<https://nutech.edu.pk/d-p.php>" w.e.f **19-02-2019**.
2. Quotations shall be submitted as per requirement of the tender documents.
3. Bidders will be required to submit bank draft/PO equal to 2% of quoted value as Bid Bond in favor of National University of Technology (NUTECH).
4. Sealed bids with detailed specification should reach on the following address latest by **1100 hours on 11-03-2019**. Late submission will not be entertained.
5. Bids will be opened at **1130 hours on 11-03-2019** at SCM Office.
6. Project is to be completed in 10 days from the date of award of contract.

Submit Rs 1500/- as Tender fee in favour of NUTECH, Bank Alfalah Acct:5546-5001002354. Please attach bank receipt with technical offer. Offers will be rejected without payment of processing fee

**Deputy Director (Supply Chain Management Office)**

**NATIONAL UNIVERSITY OF TECHNOLOGY (NUTECH) UPROAD,SECI-12,  
ISLAMABAD**

**Tel: 0092-51-5476768, Ext :178**



## NATIONAL UNIVERSITY OF TECHNOLOGY

### SUPPLY CHAIN MANAGEMENT OFFICE

#### INVITATION TO TENDER

**Submission Date/Time** 11-03-2019 at 1100 hours

1. NUTECH desires to procure the list of item(s)/Store(s) as per **Annexure-A**. by 2 envelope method. Interested bidders are requested to send their bids through courier or deliver at NUTECH under two separate sealed envelopes (placed together in third envelope), marked clearly, **"Technical Offer"** and **"Commercial Offer"**, respectively to the undersigned, latest by or before above mentioned due date. If due to any unforeseen circumstances, NUTECH establishment remains closed, then the last date of submission will be extended to next working day.

2. Please also note that Technical Offer should contain Annexes-A & B duly filled in (supported with relevant technical literature /details/ catalogues etc) and receipt of tender processing fee. Commercial Offer will contain Annexure-C and bid bond. Please ensure no space is left blank in the annexes. Following must be noted for this IT (Invitation to Tender):-

- a. Validity of offer will be 60 days. Project Completion period is 10 days
- b. Annexes A, B and C must be signed and stamped. .Attach only relevant documents.
- c. Please complete all document as per given format. Do not use your format or letter head. Offer may be rejected if given format is not followed.
- d. Tender(s) must be accompanied with a Bid Bond in agreement of faithful compliance of the conditions of Contract/Purchase Order. This amount will be equivalent to 2% of the total quoted value. In case of non-acceptance of any offer, the Bid Bond will be returned to the bidder by fastest possible means. The Bid Bond amount submitted by the successful bidder will however, be refunded on effective termination of Contract/ Purchase Order. (The Bid Bond will be forfeited in case of default by the bidder from his commitments made through his offer). Submission of Bid Bond is mandatory, otherwise your offer will be rejected.
- e. Please read special instructions carefully. Strict compliance will be adhered..Rates should be quoted on Free Delivery basis at NUTECH Islamabad.

3. We reserve the rights to accept or reject any or all tenders as a whole or in part without assigning any reason whatsoever. The decision in this regard will be firm, final and binding on all bidders.

DD (Supply Chain Management)



**NATIONAL UNIVERSITY OF TECHNOLOGY**

**SUPPLY CHAIN MANGEMENT OFFICE**

**TECHNICAL OFFER**

**Annex A**

User Reference No **NSDD-01** Date: **31-01-2019**

**Technical Specification**

Ser	Item	Description	Country of Origin	A/U	Qty Req	Bidder Compliance			Tech Scrutiny to be done by user	
						Yes	No	Alternate Offer	Accepted	Rejected
									Reason of Rejection	
1	Single Needle Stitching Machines	1-needle, lock stitch machine (For medium weight material)(5500RPM). With Local Table & Stand and with servo motor <b>Machine Specifications</b> Application: Medium-Weight Max. Sewing Speed: 5,500 sti/Min Max Stitch Length: 5MM Needle Bar Stroke: 30.7MM Left of the Presser foot: By Hand: 5.5MM By Knee: 13MM Needle (at the time of delivery): DB x 1 (#14) #9~#18 134 (Nm90) Feed Dog (4-rows) Hook: Automatic-lubricating full-oratory hook Weight of Machine Head: 28 kg	Japan	Numbers	18					

2	Over Lock Machines,	2-needle, 4-thread over-lock machine with tape attacher, presser foot and tape guide (6000SPM), with local table & Stand and with AB-400 (W) Clutch Motor. <b>Machine Specifications</b> Number of Needles:2 Number of Threads:4 Needle Gauge:2.0MM Overriding Width: 4.0 MM Number of Feed dog rows:3 Stitch Length: 3.8 MM Presser Lifting Amount: 5.5MM Needle System: DC X 27# 11 Sewing Speed (Sti/Min): 6,000 sti/Min	Japan	Numbers	02				
3	Electric Cable	Main Cable 25MM, Copper Connector Wire, 4 CORE	Local/Imported	Meters	86				
4	Electric Cable	Three Phase L1, L2 and L3, Copper Wire 2.5 MM	Local/Imported	Meters	550				
5	Electric Cable	Three phase Neutral and Earth Copper Cable 2.5MM	Local/Imported	Meters	370				
6	Electric Cable tray connecting stitching machines to main power source	Perforated Cable Tray 3 inches width and 3 inches height	Local/Imported	Meters	210				
7	Power Plugs	Industrial Three Pin Shoe with Power Plugs	Local/Imported	Numbers	40				
8	D.B Box	D.B Box having 30 Breakers 10 AMP Single Phase and one Main 3 Phase Breaker	Local/Imported	Number	1				

9	Supporting L Rods	Supporting L Rods to the cable tray, 4 inches length and 3.5 Inches height	Local/Imported	Number	20				
10	Rawal Bolts	G1 Material Rawal Bolts, 12 MM x 60 MM	Local/Imported	Numbers	84				
11	Machine Screws	Machine Screws 4MM x 50 MM	Local/Imported	Packs of machine screws	3				
12	Supporting Pipes	16 gauge Iron Square Cable Tray supporting Pipes 1.5 inches x 1.5 Inches, 84 Inches height, with grounding SS Plates.	Local/Imported	Numbers	6				
13	GI Rods	3 inches x 4 Inches rod with SS Coating	Local/Imported	Meters	30				
14	Revolving Imported Chairs	Length 22.00, width 24.00, height 36 inches. Ref picture attached.	China	Numbers	20				
15	Wooden Cupboards 3.5 feet x 8 feet, 20 inches Depth	MDF laminated sheets with PVC edging, 6 shelves, 4 doors with top 2 shelves and bottom 2 shelves with door centre, 2 shelves without doors.	Pakistan	Numbers	2				
16	Iron Racks 6 x 7 Feet, 2 feet depth	Rust proof steel body is finished in tough powder coating ensuring a long lasting life. These units are customizable with up to five levels and a loading capacity of 100 kg per level. Ref picture attached.	Local/Imported	Number	4				

17	Labor Charges								
18	Installation Cost								

Additional Requirement of Demand No \_\_\_\_\_ Dated \_\_\_\_\_ 2019

Instl/Assy/Commissioning Req	<b>Yes</b>		Contract with OEM/Supplier	<b>Yes</b>			
Performance Bond Req	<b>Yes</b>		Offer Req for Package Deal	<b>Yes</b>			
<b>Note:</b> (If any)			Warranty req and Duration (1 Year warrant with maintenance)	<b>Yes</b>			
List of "Additional Req may be" sent to procurement office, immediately							
Maint Spare Req (If any)	<b>Yes</b>		Essentially Running spare req	<b>Yes</b>			
Pub/Lit Req	<b>Yes</b>		Req of Cert for test data results			<b>No</b>	
Trg Req	<b>Local</b>		Req of Calibration			<b>No</b>	
<b>Note:</b> Tick relevant box							

## Terms and Conditions

1. The quotations will also include warranty and maintenance for period of one year.
2. Interested bidders are advised to visit the site for exact measurement of the building from 25 February 2019 to 28 February 2019 during working hours.
3. Interested Bidders are advised to visit the site for understanding the requirement with respect to size of the cupboard, racks, rods, cable tray, main wiring, and numbers of sockets and length of various cables.
4. Purchase documents will be required in respect of Serial 1& 2 for the authorized source of procurement and only OEMs standard with Warranty/Guarantee will be accepted, Original source will be verified.
5. Measurement and quantities given against Ser. 3 to 16 may be viewed by visiting the site accordingly.
6. Successful bidders will be asked to commence the fixture/electric work immediately on award of the contract.
7. Electric work will be subjected to 3 stage inspection for quality of cables, electric equipment, fixtures and workmanship. Substandard equipment and works will not be allowed.
8. The selected bidder will be responsible for complete installation and testing of the equipment, and ensuring health and safety requirement of the labor involved, moreover; the accommodation (in case of out station) and food of the labor will be the responsibility of the selected bidder, NUTECH NSDD bears no responsibility in this regard.
9. NUTECH shall bear no responsibility in case of injury or any mishap during the installation of Industrial stitching workstations and electric fixtures, this will be the responsibility of the bidder.
10. All prices quoted, are inclusive of Taxes.
11. Bid(s) shall be rejected if required detail (where applicable) of specifications are not fulfilled.
12. Bidders will attach proposed stitching lab plan/diagrams/images/pictures with their technical offer both in soft and hard copies
13. Sample pictures are attached
14. Bid(s) shall be rejected if the rate(s) are unclear, incomplete, ambiguous or conditional. Multiple quotes are not allowed.
15. All payments shall be made in local currency after delivery, inspection and acceptance.
16. Penalty for delay will be mentioned in contract agreement.
17. Right to purchase at Risk-and-Expense of Supplier, if the selected supplier: (i) fails to complete the order, or (ii) delays to supply within the delivery time quoted or extended time given by Purchaser, or (iii) supplies sub-standard items, or (iv) supplies low quality items, then NUTECH reserves the right to (i) purchase single, all or un-supplied quantity of item(s), as the case may be, at supplier's Risk-and-Expense (ii) forfeit Earnest Money and resort to administrative actions, etc.
18. NUTECH reserves the right to (i) change the required quantity while placing purchase order. Reject any bid or procurement process, (iii) make clarifications, etc.; - any time, as per rules.
19. Representatives' of bidders are allowed to witness opening of tenders, without conferring any privilege.



20. Contract Agreement shall be signed with successful bidder(s) as per NUTECH policy. The provision of stamp paper shall be the responsibility of firm which shall be delivered within 3 days of issuance of PO.
21. Late submission of tender documents will not be entertained.
22. In case of dispute, case shall be reviewed by 'NUTECH redressal of grievance committee and decision of NUTECH shall be final and binding on both parties, without recourse to legal action

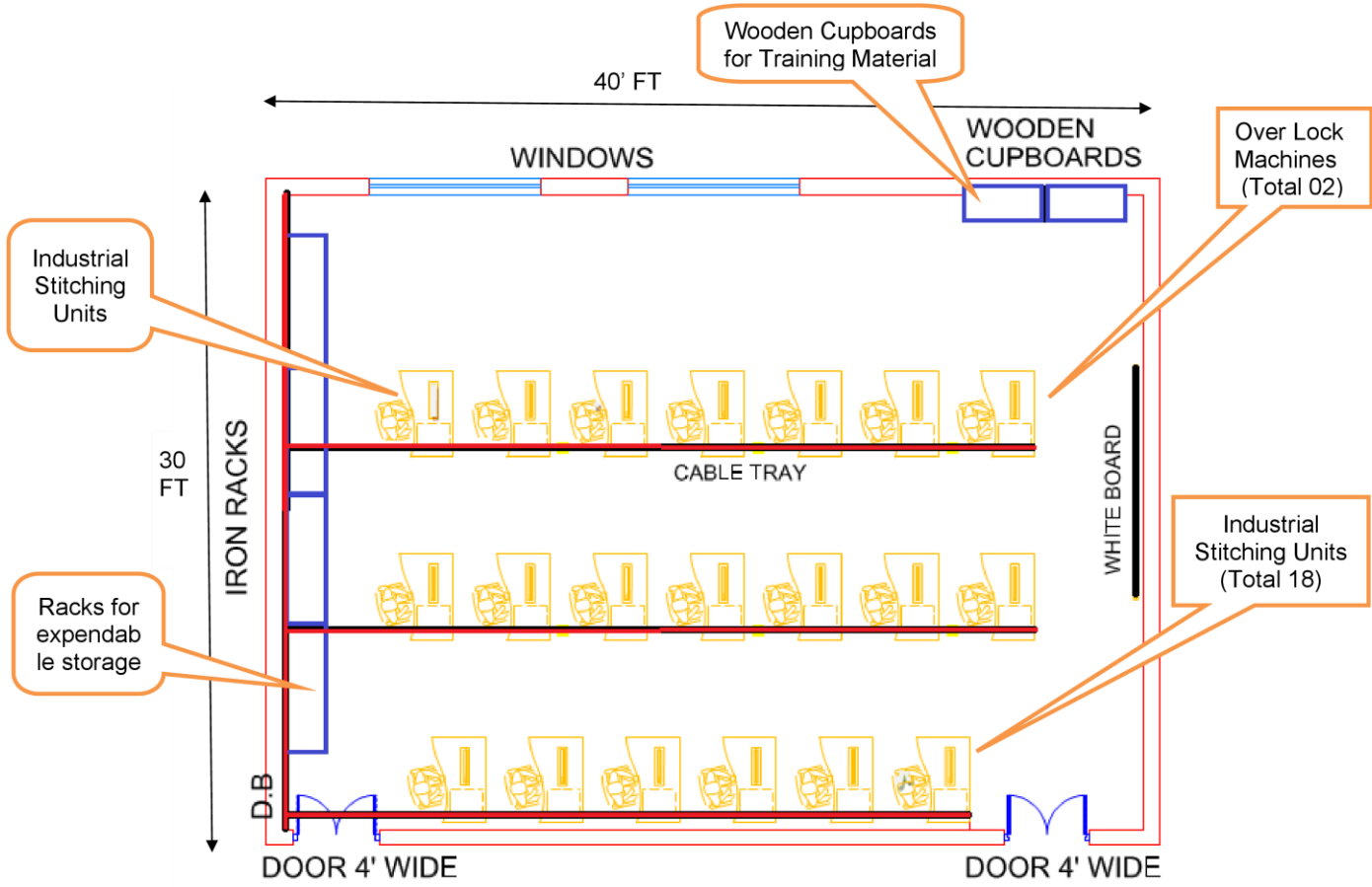
Firm Name_____
Signature_____
Name_____
Designation_____

**CHAIR and RACKS (Ser 14 and 16)**



1

# Lab Diagram





**NATIONAL UNIVERSITY OF TECHNOLOGY**  
**SUPPLY CHAIN MANAGEMENT OFFICE**

**TECHNICAL OFFER**

**Annex B**

User Reference No **NSDD-01** Date: **31-01-2019**

**Please fill in the following essential parameters:**

1. Validity of Offer: \_\_\_\_\_ Days (Should not be less than 60 days)
2. Delivery Period: \_\_\_\_\_ Days (After Placement of order)
3. Country of Origin: \_\_\_\_\_
4. Warranty/Guarantee: \_\_\_\_\_ Months from the date of final acceptance of the stores.

**General**

GST No: \_\_\_\_\_ (Please enclose copy)

NTN/CNIC: \_\_\_\_\_ (if exempted, please provide valid exemption certificate)

**Payment Terms:**

1. 50 % advance payment (Against valid bank Guarantee)
2. 50% Payment after delivery, installation /commissioning, user satisfaction certificate

**Details of Payment Recipient**

(1) Name/Title: \_\_\_\_\_

(2) Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Official Seal: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_



**NATIONAL UNIVERSITY OF TECHNOLOGY**  
**SUPPLY CHAIN MANAGEMENT OFFICE**

**FINANCIAL OFFER**

**Annex C**

User Reference No **NSDD-01** Date: **31-01-2019**

Ser	Item	Description	A/U	Qty Req	Unit Price (Rs) (excluding GST)	GST per unit (If applicable)	Gross total price per unit (Rs)	Gross Total amount for total quantity (Rs)
1	Single Needle Stitching Machines	1-needle, lock stitch machine (For medium weight material)(5500RPM). With Local Table & Stand and with servo motor <b>Machine Specifications</b> Application: Medium-Weight Max. Sewing Speed: 5,500 sti/Min Max Stitch Length: 5MM Needle Bar Stroke: 30.7MM Left of the Presser foot: By Hand: 5.5MM By Knee: 13MM Needle (at the time of delivery): DB x 1 (#14) #9~#18 134 (Nm90)	Numbers	18				

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17	Labor Charges							
18	Installation Cost							
<b>TOTAL</b>								

Total Value\_\_\_\_\_

Total GST \_\_\_\_\_

Gross Total Value\_\_\_\_\_

Bid Bond Ref\_\_\_\_\_

Firm Name_____
Signature_____
Name_____
Designation_____

- Bid Bond will be attached with Annex C in Commercial offer